

SFE311T : Weekly Team Meeting

Purpose: Review top-level metrics, coordinate projects, and discuss pressing topics.

# Agenda: Thursday 08/07/2021

* Feedback from group members on their progress
* Software planning

### Attendance

1. Name: Kgole B

Position: Project Manager

Student Number: 218567177

Present: Yes

1. Name: Marakalla E.T

Position: Software Engineer 1

Student Number: 218125514

Present: Yes

1. Name : Selemela K.G

Position: Software Engineer 2

Student Number: 216807944

Present: Yes

1. Name: Ramothwala L

Position: Software Engineer Assistant

Student Number: 214632225

Present: Yes

1. Name: Rakgoale B.M

Position: Test Engineer

Student Number: 219677120

Present: Yes

1. Name: Maphutha L

Position: DevOp Engineer

Student Number: 219666519

Present: Yes

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### Discussion Topics and Status Reporting:

* Software engineer 1 and 2 submitted the code they were working on.
* The testing and delivery team to test the code and assure that it is version controlled.
* Issues relating to reviewing code in python and java to be resolved by the rest of the team members, research to be made to better understand coding in java and python.
* Expecting feedback on the next meeting.
* Project planning done.